



Job Title:	Forest School Leader
Organisation:	Børn of the Forest CIC
Location:	Old Gates Wood, Pannal Road, Follifoot, HG3 1DR and other local woodland sites within school grounds
Reports to:	Vikki and Chris Silverwood (Directors)
Key relationships:	Directors, Forest School Leaders, Volunteers, children and families, school/nursery staff and pupils, Follifoot Cricket Club, Rudding Estates (Landlord)
Hours per week:	Variable depending on organisational needs
Rate of pay:	£17-£22 per hour (inclusive of holiday allowance)

### 1) Context

Børn of the Forest is a classroom without walls where children learn from nature, within nature. Our ethos is based upon both the Reggio Emilia and Forest School approaches, and we pride ourselves on offering inclusive, child centred and open-ended provision. We offer woodland play sessions, Forest School sessions, After-school and Holiday clubs, Therapeutic Forest sessions, school / nursery group visits as well as birthday parties and family sessions. We operate from our secure 3.5-acre site in Follifoot as well as from within the woodland sites of local schools. We opened in April 2019 and are now looking for additional staff to support with our increasing demand for sessions.

### 2) Areas of Responsibility and Key Tasks

- To plan, prepare and deliver a range of Forest School and Play sessions, with guidance/instruction from the Directors and support from assistants as appropriate. Client groups will include school Forest School sessions, children's birthday parties, weekend family sessions, school workshop visits, Holiday and After-school clubs.
- To supervise and support clients with varying needs while delivering sessions.
- To create and maintain an engaging, safe, and supportive environment, demonstrating flexibility in planning and running sessions in response to varying/changing needs of children.
- To ensure that all sessions are well prepared.
- Maintain planning records and provide feedback on student progress
- To be aware of and comply with all Børn of the Forest's Policies and Procedures.
- To participate in training and other learning activities/meetings as required.
- To administer basic first aid as the need arises.
- Maintaining and cleaning equipment, reporting any faults to the Directors in good time.
- Demonstrate an open interpersonal style
- Work independently, as well as part of a team



- To undertake any other duties reasonably requested by the Directors.

3) Hours of work:

Hours of work will be negotiable and variable, depending on the requirements of the business.

Term time weekday sessions between the hours of 8.15am and 4.30pm

School holiday clubs and family play sessions during school holidays, between the hours of 8.30am and 4.30pm

After school clubs between the hours of 3.00pm and 6.00pm

Birthday parties and family play sessions over weekends between the hours of 9am and 4pm

You will be required to work during school holidays and hours will vary with more/longer sessions running during warmer months. You will be required to work at least one weekend (2 weekend days) per month to deliver family sessions/parties. The role will be on a casual basis, with irregular working patterns to cater for periods of high demand. Commitment to the organisation and reliability is essential.

4) Work and previous experience:

You will need to have:

- Experience of working with Early Years and/or Primary aged children
- Experience of working with families and liaising with parents
- Experience and an understanding of formal and informal learning in an outdoor context

5) Team working

- Contribute as an effective member of the Børn of the Forest team, assisting others where necessary in a willing and positive manner

6) Personal development

- Keep up to date with relevant policy and good practice relating to Forest Schools, outdoor education and issues affecting Børn of the Forest
- Acquire and maintain a good knowledge of the Børn of the Forest site including fauna and flora and environmental issues
- Attend training courses, workshops, meetings and undertake one-to-one training as and when required.

*The Post holder may be required to undertake other duties which may be reasonably requested by the Directors, and which are compatible with the overall scope and authority of the role.*



7) Person Specification

	Essential	Desirable
Qualifications and Attainments Qualified Level 3 Forest School Leader Minimum 5 GCSE grades A-C including Maths and English or Equivalent Current Paediatric First Aid qualification Further Education qualification	* * *	*
Work Experience Experience of working with children and families Experience of working with pre-schoolers / primary school aged children Experience of running Forest School, outdoor learning, or other relevant groups Knowledge of EYFS / National Curriculum Experience working with SEND	* * * *	*
Knowledge and Understanding Knowledge of current issues and good practice in Early Years and primary education Practical understanding of health and safety for outdoor activities Knowledge and understanding of safeguarding Knowledge of Makaton and visual communication	* * *	*
Behaviours and Characteristics Willingness to undertake training when necessary Ability to work independently, being self-reliant and using own initiative Be a team player Clear communicator with an open interpersonal style Be vigilant and proactive Ability to carry out practical outdoor activities including light manual work and lifting Able to work outdoors in all weathers and wear suitable clothing Honest, reliable and fully committed to the organisation Hold Full driving licence and have your own transport	* * * * * * * *	*

8) Salary

£17 per hour weekdays and £22 per hour for weekends (inclusive of holiday allowance)

9) Equality

Børn of the Forest CIC believes in the employment and advancement of people solely on their ability to do the job required. We are an equal opportunities employer and strive to be a diverse and inclusive place to work where we can all be ourselves.

10) Probation and trial period

All appointments are subject to satisfactory DBS enhanced disclosure and references. There is a probationary period of 6 months for this post.

11) Data Protection Act

Information provided by you as part of your application will be used in the recruitment process. Any data about you will be held securely with access restricted to those involved in dealing with



**BØRN** OF THE **FOREST**

## **JOB DESCRIPTION** **FOREST SCHOOL LEADER**

your application in the recruitment process. Once this process is completed the data relating to unsuccessful applicants will be stored for a maximum of 6 months and then destroyed. If you are the successful candidate, your application form will be retained and form the basis of your personnel record. By signing and submitting your completed application form you are giving your consent to your data being stored and processed (if you submit your application by e-mail and the application form is un-signed we will assume that consent by you is given) for the purpose of the recruitment process and your personnel record if you are the successful candidate.